



## MALAWI GOVERNMENT

### QUEEN ELIZABETH CENTRAL HOSPITAL

#### INVITATION TO BID

#### PROVISION OF SECURITY & CLEANING SERVICES, MAINTAINANCE OF COOLING SYSTEMS, & GENERATORS, AND SUPPLY AND DELIVERY OF HARDWARE MATERIALS, STATIONERY, FOODSTUFFS.

**Issue Date: Saturday 8<sup>th</sup> February, 2025**

1. Queen Elizabeth Central Hospital has allocated funds in its 2025/2026 Financial year budget and intends to use part of the proceeds of these funds for payment of provision of security and cleaning services as well as supply and delivery of maintenance materials (plumbing and electrical), supply and delivery of food stuffs and service of cold rooms for the period of 12 months.

NO.	TENDER DESCRIPTION	TENDER REFERENCE NUMBER	TYPE OF CONTRACT
1	Provision of security services	NCB/031/IPDC/QECH/S/2025-2026/01	Fixed Price Contract
2	Provision of cleaning services	NCB/031/IPDC/QECH/S/2025-2026/02	Fixed Price Contract
3	Provision of landscaping services	NCB/031/IPDC/QECH/S/2025-2026/03	Fixed Price Contract
4	Provision of waste collection services	NCB/031/IPDC/QECH/S/2025-2026/04	Fixed Price Contract
5	Provision of maintenance, repair, and service of refrigeration equipment (fridges, deep freezer) air conditioners and cold rooms	NCB/031/IPDC/QECH/S/2025-2026/05	Framework agreement
6	Supply and delivery of electrical and plumbing materials	NCB/031/IPDC/QECH/G/2025-2026/06	Fixed Price Contract
7	Supply and delivery of motor vehicle tyres	NCB/031/IPDC/QECH/G/2025-2026/07	Fixed Price Contract
8	Supply and delivery of foodstuffs	NCB/031/IPDC/QECH/G/2025-2026/08	Fixed Price Contract

9	Supply and delivery of stationery	NCB/031/IPDC/QECH/G/2025-2026/09	Fixed Price Contract
10	Pre-qualification of garages for motor vehicle maintenance services	NCB/031/IPDC/QECH/S/2025-2026/10	
11	Provision of maintenance, repair, and service of hospitals generators.	NCB/031/IPDC/QECH/S/2025-2026/11	Fixed Price Contract

2. The Chairperson, Internal Procurement and Disposal of Assets Committee, Queen Elizabeth Central Hospital, now invites sealed bids from eligible and qualified bidders for the provision of the above services and goods.
3. Bidding will be conducted through National Competitive Bidding (NCB) procedures for Non Consultancy Services specified in accordance with the Public Procurement and Disposal of Public Assets Law, Regulations of the Government of the Republic of Malawi and is open to all eligible bidders.
4. Interested eligible bidders may obtain further information from Procurement and Disposal of Asset Unit and inspect the Bidding Documents at the address given below at 7(a) from **08.00 to 12-00 and 13.00 to 16.00 hours local time** (Monday to Friday, except national public holidays and weekends).
5. A complete set of Bidding Documents in English Language may be purchased by interested bidders from the address shown at 7(b) below and upon payment of a non-refundable fee of **MK10, 000.00**. The method of payment shall be **Cash**.
6. Bids must be registered and delivered to the address shown at 7(b) below on or before **10<sup>th</sup> March, 2025, 10:00hours local time**. Electronic bidding **will not** be permitted. **Late bids will be rejected**. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at paragraph 7(c) on **Monday 10 March, 2025**, at **10:00hours local time**. Bids shall be valid for a period of 120 (One hundred Twenty) days after bid opening.
7. Address for inspection, purchase, collection, submission and opening of bids:

***a) Address for Inspection and clarifications of documents***

**The Procurement and Disposal Unit**

The Principal Procurement Officer,

Procurement Unit,

Queen Elizabeth Central Hospital,  
Ginnery Corner, Off Chipembere Highway, Chipatala Avenue  
P.O. Box 95,  
Blantyre,  
Malawi.

**Attention: The Principal Procurement Officer**

***b) Address for issuing and submission of Bids***

**The Chairperson,**

Internal Procurement and Disposal Committee  
Queen Elizabeth Central Hospital,  
Ginnery Corner, Off Chipembere Highway, Chipatala Avenue  
P.O. Box 95,  
Blantyre,  
Malawi.

***c) Address for Bid Opening***

**The Chairperson,**

Internal Procurement and Disposal Committee  
Queen Elizabeth Central Hospital,  
Ginnery Corner, Off Chipembere Highway, Chipatala Avenue  
P.O. Box 95,  
Blantyre,  
Malawi.